

# AUTHOR GUIDELINES

## INTERNATIONAL JOURNAL FOR CRIME, JUSTICE AND SOCIAL DEMOCRACY

The *International Journal for Crime, Justice and Social Democracy* is an open access, blind peer-reviewed journal that publishes critical research about challenges confronting criminal justice systems around the world. The Journal is committed to democratising quality knowledge production and dissemination.

There are no APCs (Article Processing Charges). Authors can submit and publish at no cost.

### SUBMITTING MANUSCRIPTS: PROCESS

Before submitting your manuscript, please ensure you have adhered to the following guidelines for presentation.

1. Register as an author first.
2. Manuscripts should be uploaded electronically, using one of the preferred formats: Microsoft Word or a compatible word document.
3. To ensure anonymity in the review process, remove names of authors or institutions in the abstract and body of the manuscript.
4. Details for *all* authors should be provided when you register to submit your article under metadata. *A short bio should also be included as once published these details are displayed on the abstract page of the Journal.* You may also include an [ORCID ID](#)

### SUBMITTING MANUSCRIPTS: STYLE

1. Articles should be between **6,000-8,000 words** in length.
2. Authors are reminded that the Journal's focus is broad and international, and manuscripts should be written with this in mind.
3. The manuscript should also include an abstract of no more than **150 words**.
4. Please also include **three to six** keywords.
5. Please ensure the submission has been proof-read, professionally edited and is publication ready.

### ARTICLE FORMAT

Articles should be double line spaced, justified with body text, 12-point Times Roman Font.

Articles should have an appropriate title, headings and subheadings. Subheadings to beyond the third level are discouraged.

Title **[Title Case Heading, Bold, Centered, 16-point font]**

Heading One **[Title Case Heading, Bold, Aligned Left, 14-Point Font]**

Heading Two **[Title Case Heading, Italic, Aligned Left, 12-Point Font]**

Heading Three **[Title Case Heading, bold, indented, 12-point font]**

## GUIDELINES FOR BOOK REVIEWS

Reviews should not be descriptive or summarise content but provide a critical evaluation and/or analysis of the book and its contribution to the field. It is not just about the 'what?', but also about the 'so what?' factor of the book. Reviews should be written for a non-specialist audience and outline the strengths and any weaknesses of the book, taking into account the author/s aims in writing the book and supporting any evaluation of the book with relevant evidence.

In evaluating the contribution of the book, you might consider the thesis and/or purpose of the book, authors expertise, relationship of the book with other work in its field, use of evidence, its intended audience, its scope and structure. A typical structure for a book review consists of introduction, background information, summary of the books main points, evaluation of the book and conclusion.

Book reviews are a maximum of **1,200** words and are generally not less than 900 words in length.

Please format reviews as follows:

- Double spaced
- 12 times new roman point font
- Save manuscript as a word document
- Avoid use of citations and footnotes

Submit book reviews by emailing the **Book Review Editors** [crimjournal@qut.edu.au](mailto:crimjournal@qut.edu.au)

At the top of the review, please provide the following information:

- book author/s,
- publication date,
- title,
- publisher,
- place of publication,
- ISBN

Reviewer's name, affiliation, a short biography, ORCID and contact details should also be provided.

## BOOK REVIEW ESSAYS - PEER REVIEWED

The Journal will also accept for consideration for publication, book review essays of up to **8000** words. These will be subject to the same peer review as articles published in the Journal. They need to be original, innovative and add to knowledge related to key themes of the Journal.

## REFERENCING

The *International Journal of Crime, Justice and Social Democracy* adheres to **APA 7<sup>th</sup>** referencing style. The Journal recommends and aligns the core principles of the referencing style from QUT Library style guide (please see **QUT cite|write** APA style <https://www.citewrite.qut.edu.au/cite/qutcite.html#apa>).

Please note:

- The Journal previously allowed Harvard style (until July 2024) but all new submissions must comply with APA 7<sup>th</sup>.
- Endnotes instead of footnotes is the only variation from APA accepted.

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### GENERAL REFERENCING 'RULES'

1. If there are more than three authors, the first name followed by 'et al.' is permissible in the text but all the authors' names should be spelt out in full in the reference list (up to 20 authors).
2. All citations in the text and notes must be specified by the authors' last names and date of publication together with page numbers if direct quotations are used (for example, Currie, 2010, pp. 50-51).
3. Enclose within a single pair of parentheses a series of references, separated by semicolons (for example, Carrington, 2010; Walters, 2003).
4. Please order alphabetically by author surname.
5. Use **endnotes**, not footnotes.
6. If using an EndNote Library to organise your reference list, please **disable** this prior to submission to allow for any future copyediting work.

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### THE REFERENCE LIST - EXAMPLES

The reference list should be included at the end of the manuscript. Please provide DOIs for all journal articles that have them (URL string preferred – <https://doi.> ...).

The following examples are based on **APA 7<sup>th</sup>** styles to be used for the reference list. The Editorial team have tried to simplify the presentation of references with minimal punctuation. Please refer to QUT cite|write for further examples <https://www.citewrite.qut.edu.au/cite/qutcite.html#apa>.

#### **Book:**

Young, R. (1990). *White mythologies: Writing history and the west*. Routledge.

#### **Book chapter:**

Goldsmith, A. (2006). Crimes across borders. In A. Goldsmith, M. Israel, & K. Daly (Eds.), *Crime and justice: A guide to criminology* (pp. 219-225) Law Book Co.

#### **Journal article (include DOIs if available as a URL string):**

Aas, F. (2012). The earth is one but the world is not: Criminological theory and its geopolitical divisions. *Theoretical Criminology*, 16(1), 5-20. <https://doi.org/10.1177%2F1362480611433433>

Tomsen, S., & Gadd, D. (2019). Beyond honour and achieved hegemony: Violence and the everyday masculinities of young men. *International Journal for Crime, Justice and Social Democracy*, 8(2), 17–30. <https://doi.org/10.5204/ijcjsd.v8i2.1117>

*Journal article published ahead of issue:*

Poynting, S. (2020). "Islamophobia kills". But where does it come from? *International Journal for Crime, Justice and Social Democracy*. Advance online publication. <https://doi.org/10.5204/ijcjsd.v9i2.1258>

**Internet sources (only use 'Retrieved from' if the content changes):**

National Center for Professional Certification. (2002). *Factors affecting organizational climate and retention*. [www.cwla.org./programmes/triechmann/2002fbwfiles](http://www.cwla.org./programmes/triechmann/2002fbwfiles)

**Report (only use 'Retrieved from' if the content changes):**

Northern Ireland Environment Agency. (2019). *Assessment to ascertain the financial, environmental and health risks associated with not having a specific contaminated land regulatory regime in Northern Ireland*. Northern Ireland Environment Agency. <https://www.daera-ni.gov.uk/publications/assessment-ascertain-financial-environmental-and-health-risks-associated-not-having-specific>

United Nations Entity for Gender Equality and the Empowerment of Women. (2011.) *Progress of the world's women: In pursuit of justice, 2011–2012*. [https://www.ohchr.org/Documents/HRBodies/CEDAW/AccessToJustice/UNWomen\\_ExecutiveSummary.pdf](https://www.ohchr.org/Documents/HRBodies/CEDAW/AccessToJustice/UNWomen_ExecutiveSummary.pdf)

**Media (only use 'Retrieved from' if the content changes):**

ABC Pacific Beat. (2017, October 29). Sorcery-related violence surges in PNG as women attacked and murdered, accused of witchcraft. *ABC News*. [www.abc.net.au/news/2017-10-29/png-upsurge-in-sorcery-related-violence/9095894](http://www.abc.net.au/news/2017-10-29/png-upsurge-in-sorcery-related-violence/9095894)

**YouTube video:**

Author, A. A. (Year, Month DD). *Title* [Format]. Platform. <https://xxxxxxx.xxx>

Yepss Videos. (2015, June 7). *Flash game: Border Control game* [Video]. YouTube. <https://www.youtube.com/watch?v=dyhgy0XVPsw>

**Social media:**

*X(Twitter) and Instagram*

Author, A. A. [@username]. (Year, Month DD). *Content of the post up to the first 20 words* [Description of any audiovisuals] [Tweet/Instagram post]. Site Name. <https://xxxxxx.xxx>

*Facebook and others*

Author, A. A. (Year, Month DD). *Content of the post up to the first 20 words* [Description of any audiovisuals] [Description of post]. Site Name. <http://xxxxxx>

**Thesis/dissertation:**

Axford, J.C. (2007). *What constitutes success in Pacific Island community conserved areas?* [Doctoral dissertation, University of Queensland]. UQ eSpace. <http://espace.library.uq.edu.au/view/UQ:158747>

## Cases/Legislation/Treaties:

If cases, legislation or treaties are cited in text, please add these under the reference list in chronological order.

APA 7th refers to [The Bluebook: A Uniform System of Citation](#) for referencing legislation. However, this does not cover Australian materials. For Australian legislation, the [Australian Guide to Legal Citation](#) (3rd ed.) has been used.

## Cases

*Name v Name* (Year) Volume number Law Report/Court abbreviation First page.

*Sullivan Nicolaides Pty Ltd v Papa* [2012] 2 Qd R 48.

## Legislation

Short Title of the Act - italicised Year - italicised (Jurisdiction abbreviation) s. Subdivision number - if applicable.  
Web address

*Major Events Act 2014* (Qld). <https://www.legislation.qld.gov.au/view/pdf/inforce/current/act-2014-060>

## FIGURES AND TABLES

Illustrations, charts and tables should be used sparingly. If included, they should be numbered and clearly referenced in the text. They can be in colour or black and white. Tables and figures should be legible at a width of the standard A4 page.

On submission, they should be placed at their preferred location in the manuscript and also in a separate file to assist with layout editing. For tables and figures (illustrations and charts), the title should be above. Tables or charts created using Excel should also be sent as Excel files (in addition to the layout in Word).

**For all queries, please contact the Journal direct:**

[crimjournal@qut.edu.au](mailto:crimjournal@qut.edu.au)

